



Purchasing Office
P.O. Box 40197 • Lafayette, LA 70504-0197
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July 26, 2021

ADDENDUM NO. 2

PROPOSAL FOR PROVIDING FIRE ALARM MAINTENANCE SERVICE (RENEWABLE CONTRACT) FOR SYSTEMS LOCATED AT THE UNIVERSITY OF LOUISIANA AT LAFAYETTE, LAFAYETTE, LOUISIANA.

Due Thursday, July 29, 2021 2:00PM Solicitation No. 22007

The following clauses/alterations shall be made part of the original specifications as though issued at the same time and shall be incorporated integrally therewith.

Item No. 1 – PAGES 17-19, BID SHEET and CERTIFICATION STATEMENT

The attached bid form has been revised to reflect the annual charge (only), removing monthly charge column. Please use the revised bid form to submit your bid.

Note that Martin Hall is not open to the public. Bids must be submitted by US mail or email.

For questions related to bidding these projects, please contact the UL Lafayette Purchasing Department at bids@louisiana.edu or 337.482.2955. Business hours are: Mon-Thu 7:30am – 5:00pm CST (lunch 11:45-12:30); Fri 7:30am -12:30pm.

ACKNOWLEDGEMENT: If you have already submitted your bid, and this Addendum creates a need to revise your bid, you must indicate any change(s) below, identify your business name and sign where shown. Revisions shall be submitted/delivered PRIOR to bid due date and time, either by mail in a sealed envelope or by email. Bid revisions received after bid due date and time cannot be considered, whereupon the bidder must either honor or withdraw its original bid. If you have already submitted your bid and this addendum does not cause you to revise your bid, acknowledge receipt of this addendum by signing below and returning it to the Purchasing Department prior to bid due date.

Marie C. Frank, MPA, CPPB
Assistant Vice President for Administration & Finance
University of Louisiana at Lafayette, Department of Purchasing

Firm Name: _____ **Signature:** _____

BID FORM

I/WE PROPOSE TO PROVIDE INSPECTION AND PREVENTATIVE MAINTENANCE OF PROPRIETARY FIRE ALARM SYSTEMS, LOCATED IN VARIOUS BUILDINGS ON THE CAMPUS OF THE UNIVERSITY OF LOUISIANA AT LAFAYETTE IN LAFAYETTE, LOUISIANA, AS SHOWN IN THESE SPECIFICATIONS, UPON AWARD THROUGH JUNE 30, 2022, IN STRICT ACCORDANCE WITH THE REQUIREMENTS IN THESE BID SPECIFICATIONS RENEWABLE FOR UP TO FOUR (4) CONSECUTIVE 12-MONTH PERIODS FOR THE FOLLOWING SUM...

Item	BUILDING	SYSTEM	ANNUAL TOTAL
1.	ABDALLA HALL	EDWARDS EST 3	
2.	BAKER HALL	EDWARDS EST 3	
3.	BONIN HALL	EDWARDS EST 3	
4.	BUCHANAN HALL	EDWARDS IO 500	
5.	CORONNA HALL	EDWARDS EST 3	
6.	DUPRE LIBRARY	EDWARDS EST 3	
7.	EARLY CHILD DEVELOPMENT CENTER	EDWARDS IO 64	
8.	HARRIS HALL	EDWARDS IO 500	
9.	HUGER HALL	EDWARDS EST 3	
10.	OLIVIER TOWER	EDWARDS IO 500	
11.	RANDOLPH HALL	EDWARDS IO 500	
ANNUAL GRAND TOTAL			

For all maintenance and repairs outside of basic scope of work (above), the cost for labor will be \$____/hour (\$____/hour for after hour emergency calls). This will not be increased due to the number of technicians required to make a repair. No Travel cost will be paid on any emergency service calls, maintenance calls, or inspections.

BID SUBMISSION CHECKLIST

____ Certification statement w/original signature ____ Bid submitted on the bid sheet/form provided
____ Certificate of Insurance* ____ Copy of Class D technician license

NET 30 payment terms. Grand total listed is to be inclusive of all fees necessary to complete assigned deliverables. Extensive repairs shall be quoted separately and must be agreed upon by both parties and added to the PO as a change order. Prices shall be firm until work is complete and accepted by the University.

***In lieu of a certificate of insurance, the following information will be accepted for review until bid is awarded.**

Policy number	Name(s) and address(es) Carrier(s) and Agent(s)	Amount(s) of coverage	Type(s) of coverage	Effective date(s)

The certificate of insurance shall be due from the successful bidder within ten (10) days of request.

BID SUBMISSION DEADLINE:

Bid submissions for this solicitation are due on **Thursday, July 29, 2021 at 2:00PM CST** – must be received by US Mail or electronically at ULLafayetteBids@louisiana.edu. There are no exceptions to this deadline.

BID OPENING:

The public bid opening will take place on **Friday, July 30, 2021 at 10:00AM CST** on Zoom, which is available for viewing by registering at:

<https://ullafayette.zoom.us/meeting/register/tJwqduugpjliHN3tgbGFabpPeMD2j2Lolu4c>

ZOOM MEETING ID: 987 1288 9869 PASSWORD: 480 638

Opening of the bid packages begins at five (5) minutes past the hour to allow all who wish to attend to log in properly.

For further information about the bid or to view job/delivery site, prospective bidder is to email the Buyer of record, roxanne.formeller@louisiana.edu.

PAYMENT OF TAXES

The University of Louisiana at Lafayette is exempt from all Louisiana state and local sales and use taxes and will not pay taxes delineated on invoices for this or any other project.

Bidder's comments: _____

ADDENDA ACKNOWLEDGEMENT(S)

BIDDER ACKNOWLEDGES RECEIPT OF THE FOLLOWING ADDENDA (if applicable):

ADDENDUM NO. _____ DATED: _____

ADDENDUM NO. DATED:

ADDENDUM NO. _____ DATED: _____

FIRM NAME _____

SIGNED BY (signature)

SIGNED BY (printed) _____

CERTIFICATION STATEMENT

The undersigned hereby acknowledges she/he has read and understands all requirements and specifications of the Invitation to Bid (ITB), including any attachments.

OFFICIAL CONTACT. The University requests that the Bidder designate one person to receive all documents and the method in which the documents are best delivered. Identify the Contact name and fill in the information below: (Print Clearly)

Date _____ Official Contact Name: _____

A. E-mail Address: _____

B. Telephone Number with area code: () _____

C. Facsimile Number with area code: () _____

Bidder certifies that the above information is true and grants permission to the University to contact the above named person or otherwise verify the information provided. By its submission of this Proposal and authorized signature below, Bidder certifies that:

1. The information contained in its response to this ITB is accurate;
2. Bidder complies with each of the mandatory requirements listed in the ITB and will meet or exceed the requirements specified therein;
3. Bidder agrees to provide all tasks, services, and deliverables listed in Scope of Services for the total cost stated on Bid Form;
4. Bidder accepts the procedures, evaluation criteria, mandatory contract terms, and all other administrative requirements set forth in this ITB.
5. Bidder confirms that its bid will be considered valid until award is made.
6. In making this bid, each Bidder represents that: They have read and understand the bid documents and the bid is made in accordance herewith, and the bid is based upon the specifications described in the bid documents without exception.
7. Bidder certifies, by signing and submitting a proposal for \$25,000 or more, that their company, any subcontractors, or principals are not suspended or debarred by the General Services Administration (GSA) in accordance with the requirements in OMB Circular A-133. (A list of parties who have been suspended or debarred can be viewed via the internet at www.epls.gov .)

Professional Title: _____

Official Company Name: _____

Federal Identification Number: _____

Street Address: _____

City: _____ State: _____ Zip: _____

SIGNATURE of Bidder's Authorized Representative: _____

(Signature MUST be HAND SIGNED and should be in Blue ink)

Date: _____